

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Monday November 13, 2017 5:30 p.m.
Dexter Elementary School Cafeteria

MINUTES

MEMBERS PRESENT: Jeffrey West, President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

MEMBER ABSENT: Daniel Dupee II, Vice President

OTHERS PRESENT: Jamie A. Moesel, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; David Ramie, Principal Dexter Elementary; Nichole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Debra Bennett, District Clerk; Students; Mrs. Barbara Case and Mr. Case

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:32 p.m. by President West, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion for approval was made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 6-0.

3. PUBLIC COMMENTS

Mrs. Beth Todd and Ms. Megan Scordo presented a proposal for Winter Competitive Cheer.

4. CONSENT AGENDA

Motion for approval was made by Jamie Lee, and seconded by Sandra Klindt, with motion approved 6-0.

(A) Approval of Minutes as listed:

- October 2, 2017 - Regular Meeting
- October 17, 2017 - Special Meeting

(B) Approval of Building and Grounds Requests as listed:

- JSHS Fisher Field - October 16, 2017 from 6:00 p.m. to 7:00 p.m. - Lyme CSD - soccer practice
- DEX gymnasium - Wednesday evenings from October 18, 2017 to May 16, 2018 from 8:00 p.m. to 9:30 p.m. - Men's Basketball
- JSHS Fisher Field - October 19, 2017 from 7:00 p.m. to 8:00 p.m. - Lyme CSD - sectional soccer game
- JSHS Fisher Field - October 21, 2017 from 1:00 p.m. to 2:00 p.m. - Lyme CSD - sectional soccer game
- JSHS gymnasium - January 6, 2018 from 7:00 a.m. to 4:00 p.m. - Mighty Lions PeeWee Wrestling Club - tournament

(C) Approval of Conferences and Workshops as listed:

- Lisa K. Smith - JLSBA Workshop "*Effective Social Media Communication for Schools*" - JLBOCES - November 29, 2017
- James Nevers - NYS School Nutrition Association 2017 Regional Industry Seminar - Double Tree Inn, Rochester NY - December 5, 2017
- Natalie Hurley - JLSBA Workshop "*Effective Social Media Communication for Schools*" - JLBOCES - November 29, 2017

(D) Approval of Conferences and Workshops as per MLP (My Learning Plan) Report 11/9/17

(E) Approval of Financial Reports / Warrants for September 2017

5. BOARD OF EDUCATION'S REPORTS / STAFF REPORTS / PRESENTATIONS

(A) Staff Reports:

- David Ramie, Principal - Hosted a LEGO Robotics presentation by four of Mrs. Aumell's student team members.

(B) Board Member Reports:

- Sandra Klindt provided a summary of workshops she attended at the NYSSBA Education Conference. There was also discussion regarding the JLSBA Capital Project.
- Natalie Hurley shared additional experiences from the NYSSBA Conference, as well as information regarding a *Parent University* program that is being utilized by some districts.

6. BOARD INFORMATIONAL ITEMS

- (A) Board Member Al Romano has completed the NYS Mandated School Board Governance Training to include “Essentials of School Board Governance”, and NYS Mandated School Board Fiscal Oversight Training to include “Fiscal Oversight Fundamentals”.
- (B) Invitation from Jefferson-Lewis School Boards Association Dessert Workshop - “Effective Social Media Communication for Schools” - November 29, 2017
- (C) “Friendship” payment-in-lieu-of-taxes has been received from Brown Park Housing Corporation in the amount of \$400

7. BOARD ACTION ITEMS - OTHER

- (A) Policy Adoptions as listed:
 - 2nd Reading / Adoption of Policy #5640 as revised - Tobacco, Nicotine and E-Cigarette Use...
 - 2nd Reading / Adoption of Policy #7320 as revised - Alcohol, Tobacco, Drugs and Other Substances...
 - 2nd Reading / Adoption of Policy #5661 as revised - School Wellness Policy...
 Motion for adoption was made by Natalie Hurley, and seconded by Brien Spooner, with motion approved 6-0.
- (B) Approval of Changes / Corrections to the 2017 Tax Roll for the following parcels:
 - Jefferson County / Parcel # 73.76-1-13.2 / -\$869.60
 - Jefferson County / Parcel # 74.13-1-37 / -\$2066.38
 - Jefferson County / Parcel # 73.75-1-4.1 / -\$50.05
 Motion for approval was made by Albert Romano, and seconded by Natalie Hurley, with motion approved 6-0.
- (C) Approval of Final School Tax Collector Report
Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 6-0.
- (D) Approval of Final School Tax Warrant
Motion for approval was made by Natalie Hurley, and seconded by Brien Spooner, with motion approved 6-0.
- (E) 2nd Reading / Adoption of 2017-2018 BOARD OF EDUCATION GOALS
Motion for approval was made by Sandra Klindt, and seconded by Brien Spooner, with motion approved 6-0.
- (F) Approval of District-Wide School Safety Plan
Motion for approval was made by Natalie Hurley, and seconded by Albert Romano, with motion approved 6-0.
- (G) Approval of the 2017-2018 Long Range Financial Plan and Fund Balance Management as updated
Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 6-0.
- (H) Approval of Committee on Special Education Reports
Motion for approval was made by Albert Romano, and seconded by Sandra Klindt, with motion approved 6-0.

8. BOARD ACTION ITEMS - PERSONNEL

Motion for approval was made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 6-0.

- (A) Resignations as listed:

Name	Position	Effective Date
Chelsea Gardner	Elementary Teacher	November 17, 2017
Terry C. Jones	Cleaner	November 30, 2017

(B) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Correction from 10/2/17* Wayne Livingston Bruce Schultz	4-Hour Bus Driver Substitute Bus Driver	Correction from 10/2/17* \$13,153 annually (prorated) - Step 6* \$14.89 /hour	n/a n/a	October 3, 2017 November 14, 2017

(C) PAID Coaching Appointments as listed:

Name	Winter 2017-2018 Sports	Coaching Certification	Effective Date
Katie L. St. Pierre	Modified Girls Basketball	Teacher Coach*	November 14, 2017

(D) UNPAID Coaching Appointments as listed:

Name	Winter 2017-2018 Sports	Coaching Certification	Effective Date
Gary Black	Asst. Varsity Boys' Basketball	Temporary Coaching 1 st Renewal****	November 14, 2017
Melissa S. Zehr	Modified Volleyball	Teacher Coach/PE Certification*	November 14, 2017
Jessica Bower	Assistant Girls Basketball	Teacher Coach*	November 14, 2017
Katie L. St. Pierre	Assistant Varsity Girls Basketball	Teacher Coach*	November 14, 2017

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

9. FINAL FINGERPRINT CLEARANCE

Motion for approval was made by Brien Spooner, and seconded by Albert Romano, with motion approved 6-0.

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Katelyn P. Nolan** - School Psychologist Intern (non-employee)

10. BOARD ACTION ITEM - PERSONNEL continued:

(A) BE IT RESOLVED, that upon the motion of Sandra Klindt, being seconded by Brien Spooner, the General Brown Central School District Board of Education takes action to approve the appointment of **Barbara J. Case** as **Superintendent of Schools** of the General Brown Central School District for a three and one half year term of employment, **beginning January 1, 2018** at an **annual school year salary of \$130,000** prorated for that period of time worked during the 2017-2018 school year by the Superintendent. The motion was approved 6-0.

(B) BE IT FURTHER RESOLVED, that upon the motion of Sandra Klindt, being seconded by Brien Spooner, the General Brown Central School District Board of Education has reviewed and takes action to approve the employment agreement with **Barbara J. Case, Superintendent of Schools, effective January 1, 2018 and terminating June 30, 2021,** and hereby authorizes its President to sign the agreement on its behalf. The motion was approved 6-0.

11. SUPERINTENDENT'S REPORT

(A) Business Official - BOCES Captial Project Update / Property Tax Report Card Data

(B) Superintendent - P-TECH Program / District Updates regarding combined athletic teams / foreign exchange student program

— Mrs. Moesel presented Board Members with certificates of appreciation and thanked them for their dedication to the District.

— Mrs. Majo's art students made note cards for each of the Board Members, thanking them for all they do for their school.

12. CORRESPONDENCE & UPCOMING EVENTS

13. ITEMS FOR NEXT MEETING - December 4, 2017 Jr.-Sr. High School

14. PROPOSED EXECUTIVE SESSION

A motion was requested to enter executive session for the discussion of information regarding a particular student. The motion was made by Brien Spooner, and seconded by Natalie Hurley, with motion approved 6-0. Time entered: 6:42 p.m.

— Mrs. Bennett was excused from the meeting at 6:42 p.m. The following motions were provided by Superintendent Moesel.

15. ADJOURNMENT OF EXECUTIVE SESSION

A motion was requested to adjourn the executive session and reconvene the regular meeting. Motion was made by Brien Spooner, and seconded by Albert Romano, with motion approved 6-0. Time adjourned: 7:21 p.m.

16. ADJOURNMENT OF REGULAR MEETING

There being no further business or discussion, a motion was requested to adjourn the regular meeting. Motion for approval was made by Brien Spooner, and seconded by Jamie Lee, with motion approved 6-0. Time adjourned: 7:21 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated November 13, 2017.